

Meeting Minutes
05/27/2010
6:45pm

In attendance: Jean Zettler, Providence District; Denise Ryan, NOVA Regional MRC; Iris Diaz, FCPS; Andrew Levy, At-Large Representative; Bonnie O'Leary, NVRC; Tom Lambiase, FCIA; Jeff Katz, CERT; Linda Rubin, VDEM; Jim Kirkpatrick, Springfield District; Adeel Mufti, Hunter Mill District; Cathleen Tracy, CERT; Al Bass, OEM; Michael Eisenhauer, CrisisLink; Karen Bonz, FCPD/VIPS; Jim Diehl, Dranesville District; Charles Montz, Boy Scouts; Bruce McFarlane, OEM; Marcelo Ferreira, OEM; Karen Pohorylo, Fairfax Federation of Citizens Association; Frank Vajda, Neighborhood Watch; Patrick Lucas, NoVA Crime Prevention Association; Ron Manzo, Neighborhood Watch; Esther Emard, MRC; Matthew Lyttle, Volunteer Fairfax

The meeting was called to order by Chairman Jean Zettler at 6:45 pm. Agendas were distributed.

Public Comments

Marcelo Ferreira requested that side conversations are kept down to a minimum.

Attendee Introduction

Meeting attendees introduced themselves. Charles L. Monts, a representative from Boy Scouts, was welcomed.

Speaker

Ms. Linda Rubin of Virginia Department of Emergency Management (VDEM) was introduced by Chairman Jean Zettler. A summary of her background was provided. Linda thanked the Council for hosting her, and stated that she was proud to see such an active Citizen Corps Council. She introduced the VDEM website: www.vaemergency.com. The website has a calendar with various events that might be of interest to, or directly related to, the Citizen Corps Council. The website also has an activity reporting tool and CERT, Red Cross, VOAD, or any other organizations are requested to report activities that will be posted on the website. Events can also be emailed to her. Linda then summarized the 2009 grant. Budget was cut. April will be the month to apply for grants for Citizen Corps. Linda introduced a new program VDEM is launching in July: crime prevention specialists will get free CERT classroom training on Tuesdays, Wednesdays and Thursdays. Trainers will help them understand how to promote the CERT training. These trainings will be held in Fairfax, VA Beach, Charlottesville, Danville, and Bristol, VA. There are also "train the trainer" programs: 5 classes around Virginia, 1 every quarter. This program is for people that want to teach CERT or be a coordinator for CERT. There are also 1-day power workshops teaching "train the trainer" for teenager and campuses. Various college campuses have started new CERT programs. Another thing VDEM does is State Safe, which provides training for state employees in CERT. Public Affairs and VDEM are going to work on some sort of social networking presence to generate ideas on a social network presence. VDEM is also planning on distributing powerpoint print material for CERT, Boy Scouts, etc. There is also Business CERT, which graduated 12 people from Town Bank in Suffolk, VA. Linda concluded with stating that she wants to do things all the way across the board with CERT, MRC, Fire Corps and other key programs.

Old Business

Pat Lucas was asked about minutes for the January meeting. He said he's been busy. He has them and will get them out.

There was a motion to approve minutes from March 25 meeting. Minutes were approved.

Chairman Jean Zettler asked for volunteers for a Parliamentary position, which would be in charge of making sure that Robert's Rules of Order are followed, such as keeping side conversations to a minimum. Cathleen Tracy volunteered.

An update was provided for the Shared Calendar/Website by Marcelo Ferreira. The website has been setup for emails to be sent to the Citizen Corps Council programs through a web form, so that individual Council member email addresses are not listed on the website. The Office of Public Affairs is helping to see if a shared calendar can be put on the website.

Chairman Jean Zettler noted that district representatives should have contacted their district offices and been re-appointed if they wished to stay on the Council.

Committee updates

By-laws

Vice-Chair Al Bornmann is working on a proposal. Will be finishing up.

Outreach

Outreach committee had no chair or members. Chairman Jean Zettler Called for volunteers for the committee. The Volunteer Fairfax representative, Matthew Lyttle, volunteered. Adeel Mufti, former outreach chair, said he will share some ideas on outreach with Matthew.

Grants

Al Bass provided a summary. 2009 allocation for Citizen Corps was received. Citizen Corps did not receive as much funding this year. Approximately \$30k. Al will get with program managers on how to proceed.

Membership

Esther Emard got contact info for Salvation Army, and will contact them for representation. Esther is still trying to get a contact for Girl Scouts, and asked for anyone that knew to inform her. Citizen Corps has 29 organizations represented. There are 6 openings currently, but there will be only 4 after Girl Scouts and Salvation Army joins. Esther asked if anyone has any organizations in mind to let her know.

BOS Report

Esther Emard found an old report from 2004 and reviewed it a few times. She shared some thoughts for the BOS report. We should strive to cover the 2009 period. All organizations that can project objectives for 2011 in the report will be helpful to the BOS. Esther will send an electronic copy of the report to the Council members. In the report she wants to highlight the core programs and affiliates. Some things that can be included in the report: why the Council exists, what value it has for the community, and so on. The report should also point out how we try to coordinate activities (shared calendars, etc). Esther also wanted to do a short survey to get all of the Citizen Corps Council members to comment on the value of the Council. She wants to get everyone's perspectives, to help putting the report together. She wants to create a draft of the report and wants everyone to see it. Will send out proposed sections to each organization whom are free to add, update, change. District reps will also be included on the report. Jean

suggested that a summary be created for the general public. Andrew Levy suggested we talk to supervisors to ask what they wanted in the report. Andrew Levy said he can send a copy of a more recent BOS report that he did after 2004 to Esther Emard, Jean Zettler, and Marcelo Ferreira. It was discussed what level of summary should be included. The consensus was that each supervisor may want something different so we can just have an executive summary of the first few pages and proceed in the way Esther has proposed. Jean Zettler suggested that each District representative might want to hand deliver a copy of the Report to their District Supervisor. Jim Kirkpatrick suggested that the report could serve as an orientation tool for new Council members.

Core Organization Updates

MRC

Linda Ruben of VDEM praised the MRC and stated that she did not know any other MRC that does as much work as the Fairfax County MRC.

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| Organization: | Fairfax Medical Reserve Corps (MRC) | Date: | 5/24/10 |
| Member Updates | | | |
| <p>Cities Readiness Initiative (CRI) training. On Apr 17, over 50 MRC volunteers were trained at Daniels Run Elementary School in Fairfax. CRI is a Center for Disease Control pilot program to aid cities in increasing their capacity to deliver medicines and medical supplies during a large-scale public health emergency. Approximately a dozen previously trained MRC volunteers assisted with providing instruction to the new volunteers.</p> | | | |
| <p>MRC Volunteer Leadership tour Fairfax Emergency Operations Center (EOC). MRC Incident and Deputy Incident Commanders were provided a tour of the EOC by personnel from the Office of Emergency Management. This opportunity enabled volunteers to get briefed on the EOC's capability to improve their own awareness about how the MRC is managed during public health emergencies.</p> | | | |
| <p>South Run Community Days. On May 1 at South Run Rec Center, MRC Program staff participated by staffing a tent to distribute emergency preparedness literature & increase community awareness about the MRC.</p> | | | |
| <p>Patriot Cup Corporate Challenge 8K Race. On May 2 at GMU, MRC Program staff participated by staffing a tent to distribute emergency preparedness literature & increase community awareness about the MRC.</p> | | | |
| <p>H1N1 MRC After Action Review. On May 6, nearly 90 MRC volunteers gathered to discuss the 2009-2010 H1N1 effort. Ideas were shared and lessons learned were collected for the Health Departments H1N1 After Action Report.</p> | | | |
| <p>Upcoming Events.</p> <ul style="list-style-type: none"> • "Get Ready Fairfax!" community all-hazards emergency preparedness fair. The fair will be from 1-5 pm on June 5 inside the Springfield Mall during Springfield Days. Over a dozen emergency response organizations, private, non-profit and governmental will conduct community outreach. • A regional internal tabletop exercise will be held June 7 to on the volunteer reception center | | | |

FAIRFAX COUNTY



plan and spontaneous volunteer registration.

CERT

CERT has two classes ending now. The final is on June 5 at Lorton prison. Corporate CERT: talking to Freddie Mac about doing trainings. George Mason students (security guards) are taking CERT. Refresher classes coming up in August. CERT wanted ideas on rewarding volunteers: it was suggested that a presidential volunteer award can be given out, for which hours will need to be tracked.

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| Organization: | Fairfax County CERT | Date: | 5/26/10 |
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Member Updates

Training

Three CERT classes have completed (or are almost complete) since our last meeting (one in Springfield, two at the academy).

13 CERTs completed VDEMS CERT "Train the Trainer" 16 hour course on March 26-27

Around 40 CERTS completed Standard First Aid & CPR on April 30

I believe some CERTS completed the Teen CERT class May 8th but I don't have counts.

Past events

Fairfax County CERT had another opportunity to exhibit and communicate the CERT and Are You Ready? programs to another portion of the diverse Fairfax County community. The Fairfax County Office of Public Private Partnership has coordinated with the Asian Community Services Center to have a CERT display booth included in the Asian Fair 2010 Celebration at the Luther Jackson Middle School, 3020 Gallows Road, Falls Church on Saturday (May 8th, 10:00am -7:00pm) and Sunday (May 9th, 11:00am-7:00pm).

Upcoming Events**CERT Event - Fair Oaks 5k Ambulance Chase (May 29th)**

Another great opportunity for CERT in an *operational role*!

This is the second annual Fair Oaks Volunteer Fire Company Race and we have been asked to again support with CERT providing assistance in setting up the course (County Government Center area) and manning safety checkpoints along the route.

We will need at least 10 (ten) CERTs to participate for about 4 hours.

Saturday May 29 - check-in at 7:00 am at the Government Center 1. Incident briefing and safety instructions

2. Assist FD in course set-up and post CERTs at runner safety checkpoints

3. Observe and encourage runners (EMS Bike Team follows runners)

4. Help take down cone course and return to starting point (accountability)

5. Debrief (about 11:00am)

ViVa Vienna - CERT Support Event (Memorial Day Weekend)

Fairfax County CERT has been requested to support the First Aid Station operations at the upcoming **ViVa Vienna Festival, May 29, 30 & 31st**. This is an 'operational' event that will require several CERT Teams to assist the Vienna Fire Company with their First Aid Station and other support throughout the 3-day event.

Herndon Festival

The Herndon Festival is from Thursday 3 June until Sunday 6 June. CERT members have been asked to participate to assist with the duties of the other emergency personnel. This event allows the opportunity of working closely with other EMS personnel and with the general public.

FINAL CERT EXERCISE-VICTIM VOLUNTEERS NEEDED JUNE 5, 2010--- NEW LOCATION! LORTON PRISON!

Fairfax County CERT will have a large support role during **Celebrate Fairfax (June 11, 12 & 13) at the Fairfax County Government Center.**

In addition to having a (new!) CERT Outreach display and information booth, we have been asked to perform *demonstrations of CERT capabilities* (similar to and expanding on what was done at the Home and Garden Show in February). CERT will also be supporting the FXFR operation of the Lost Children/Parent stations with patrols and sub-stations.

VIPS

APO program is still on track for November 30. Currently doing testing and polygraph. Auxiliary police officers providing support for traffic. APOs providing support for Command Communication Academy. VIPS/APOs continue to support DUI checkpoints and child safety seat checks.

Neighborhood Watch

National Night Out will be on 3rd of August. Online registration for national night out has had real success. Received first shipment of survival kits, which are to be passed out to neighborhood watches. Expecting 2-3 more shipments.

Affiliate Organization Updates

Faith Communities in Action

The Faith Communities in Action have received a toolkit with information regarding Radiological Terrorism that is intended to allow responders to identify radiological materials through a device. If any organization is interested, they should contact Tom Lambiase.

CrisisLink

Will have training for suicide and crisis hotline. Anyone interested please contact. Advocating for Spanish speakers.

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| Organization: | CrisisLink – 2-1-1 VIRGINIA Program | Date: | 5/24/10 |
| Member Updates | | | |

Virginia Department of Social Services is in the process of formalizing an MOA with VDEM to use 2-1-1 as the statewide phone number for health and human services in disasters. Lines of communication to inform 2-1-1 of disaster resources will be formulated after VDEM and VDSS formalize their agreement.

CrisisLink is working on a comprehensive COOP for the organization, including emergency planning, evacuation, training, etc.

CrisisLink has signed MOUs with American Red Cross, Alexandria Chapter, Volunteer Alexandria, and Volunteer Arlington, and welcomes future community partnerships.

CrisisLink will be participating in “Get Ready Fairfax!” on June 5th at the Springfield Mall. It is an emergency preparedness fair to educate the public and increase awareness.

CrisisLink will be in attendance for the next Northern Virginia Regional VOAD on June 3rd.

Other

There will be a Guns n’ Hoses Chili Cook-off in Reston on Saturday June 19 in which the Police Department and the Fire Department will participate.

New Business

Chairman Jean Zettler asked if anyone have any ideas for a speaker for our next meeting. Tom Craine from FEMA mentioned coming. Cathleen Tracy said that Tom Craine from FEMA is interested in speaking to the group and the Council concurred. Cathleen will invite him.

2010 Citizen Corps Council achievement award is due June 7. Marcelo Ferreira is going to highlight things Fairfax Citizen Corps Council programs have done. He will send them out so we can get some recognition.

Elections will be held on July 29. Chairman Jean Zettler asked Council Members to send her their names and position they would be interested in “running for” prior to the July meeting. Adeel Mufti will be stepping down as secretary. Chairman Jean Zettler was not sure if Al Bornmann will be running again for Vice-Chair. Chairman Jean Zettler was undecided about running again.

Fairfax County Public Schools representatives shared some words. All Academy students took a second state test. They have completed USAR. CERT exercises will be held June 5 at the Fire and Rescue Training Academy. Academy classes are getting big. Pictures of 2009 and 2010 class were passed around:



Boy Scouts now have an emergency preparedness badge and award. They are in the process of trying to define a scout-CERT program. CERT varies from jurisdiction to jurisdiction, so they are trying to put together a generic CERT program that is similar across jurisdictions that can be used.

Adjournment

There being no further business, there was a motion to adjourn that was seconded and approved unanimously at 8:06 pm.

Faithfully submitted,
Adeel Mufti, Secretary